

STRENGTHENING THE CAPACITIES OF THE RWANDA PEACE ACADEMY

LOCAL PROJECT APPRAISAL COMMITTEE MEETING

May 26, 2015

PARTICIPANTS:

- Brig. Gen. Andrews Rwigamba, Ministry of Defence
- Auke Lootsma, Country Director (UNDP, Chair)
- Tomio Sakamoto, Counsellor (Embassy of Japan)
- Tatsuya Oniki, Coordinator for Economic Cooperation (Embassy of Japan)
- Col. Jill Rutaremara (RPA)
- Nadine Rugwe, Head of Unit (UNDP)
- Salma D. Ei Hag Yousif, Head of MSU (UNDP)
- Jean De Dieu Kayiranga, Programme Analyst (UNDP)
- Judy Wakahiu, Programme Specialist (UNDP)
- Johnson Mugaga, Acting Executive Secretary (NURC)
- Sam Kalinda, External Resource Mobilization Expert (MINECOFIN)
- Gerald Mugabe, ERM Expert (MINECOFIN)
- Erin Mac Donald, JPC (UNDP)

AGENDA

- Introduction by the Co-chairs (UNDP)
- Presentation of the Project (RPA)
- Presentation of Social and Environmental Screening (UNDP)
- Feedback from participants and adoption of the project document (Co-chairs)
- Closing Remarks (MINECOFIN & Co-chairs)

1. Introduction:

The Local Project Upraisal Committee meeting for the Project “ Strengthening the Capacities of the Rwanda Peace Academy” was held at UNDP on 26th May 2015 to review and endorse the project document. Participants included representatives from the Embassy of Japan, the Ministry of Defence, the Rwanda Peace Academy, the National Unity and Reconciliation Commission, the Ministry of Finance and Economic Planning and UNDP.

2. Presentation of the programme:

Col. Jill Rutaremara, Director of RPA, presented the project document for the “Strengthening the Capacities of RPA”. The project has a duration of 15months (01 May 2015-31 July 2016) and has a total budget of 587,381 USD (537,381 USD from Japan and 50,000 USD from UNDP). It is aligned to the UNDP 2013-2018 and EDPRS2. It specifically contributes to Outcome 2.2 of the UNDP: “Justice , gender equality and Human Rights promoted and implemented at all levels” and the output 2.2.5 “Enhanced mechanisms for sustainable peace, unity and reconciliation.

It was noted that the project design was informed by the lessons learned from the previous Government of Japan/UNDP project which support to the establishment of the Rwanda Peace Academy.

The project has three outcomes and related outputs:

Expected Outcome(s):

- a. The knowledge and skills of the military, police, prisons/correctional service and civilian personnel from the Eastern Africa Standby Force (EASF) member states in the area of conflict prevention, management, resolution and peacebuilding at the national and regional levels are enhanced;
- b. The ability of the RPA to plan and identify the short and medium-term needs of the institution and what it wants to achieve in the next five years is enhanced;
- c. The research capacity of the RPA is developed, one research paper and one policy document are produced, and the capacity of RPA personnel to conduct good research without external guidance is enhanced.

Expected Output(s):

- a) Capacities of regional and national actors in conflict prevention, conflict management and peace building enhanced;
- b) A Five –Year (2015 – 2020) Strategic Plan for the Rwanda Peace Academy developed;
- c) Capacity of RPA to conduct research and to plan is enhanced.

3. Presentation of Social and Environmental Screening (UNDP)

The presentation of the Social and Environmental Screening procedure (SESP) was made by UNDP as required for all proposed projects with a budget of \$500,000 or more. The SESP checklist revealed that there is no risk related to human rights, gender equality and environmental sustainability (see attached SESP checklist).

In a follow up discussion on the two presentations, participants to the LPAC made the following recommendations and proposed actions:

1. KEY RECOMMENDATIONS/ACTION POINTS

	TOPIC	Actions / Responsibilities
I.	Program Document	
	<p>1.1) The Steering Committee membership outlined in the Program Document does not include the National Unity and reconciliation by omission (NURC)</p> <p>1.2) The baseline for beneficiaries of the courses (number of beneficiaries) is not sex-disaggregated (page 3)</p> <p>1.3) Grammatical error in the program document where “of the” is repeated twice (on page 6)</p> <p>1.4) Amendment to be made to Output 3 of the Program Document</p> <p>1.5) Raise the baseline of female beneficiaries</p>	<p>-The steering committee membership outlined in the program document should include NURC to be a member of the steering committee (UNDP)</p> <p>-Add dis-aggregated figures in order to complete this data (RPA)</p> <p>-The first line of the last paragraph on page 6 contains an obvious grammatical error, it will be corrected (UNDP)</p> <p>-Within this output, it should be specified that RPA will conduct applied research (RPA)</p> <p>-The baseline of female beneficiaries stands now at 25%, and it is intended to</p>

	TOPIC	Actions / Responsibilities
		be raised to 30%. This goal is to be mentioned in the program document (UNDP)
II	Onboarding of Consultants	
	2.1) Effectively assess the capacities of the consultants, and assure a competitive process	-RPA will share the ToR with their partners and assure a high standard of transparency, and competition in the recruitment of consultants and allow inputs from the steering committee members as required (RPA)
III	Monitoring and Evaluation	
	3.1) As a lesson learned from previous projects that the Government of Japan has supported, it has been accepted that communication, monitoring and evaluation activities should be inclusive of all key stakeholders including the Embassy of Japan.	-Improve communication, M&E activities to ensure visibility al key stakeholders and encourage the participation of the representatives of the Embassy of Japan in M&E activities (UNDP, RPA, and Embassy of Japan).
IV	Consultation with Japan and Formalizing Programme Start-off	
	5.1) Before launching the project, and accepting the amendments, the Japanese representatives must consult with their superiors in Tokyo before the amendments are incorporated in the project document. However this might delay the implementation of the programme which was expected to start on 1st may 2015. 5.2) Launching of program and formalities completed to initiate the implementation period.	-As the suggested revisions are minor, that they do not affect the content and budgets of the project, they will be included in the LPAC minutes which will be annexed to the project document to inform the implementation of the project. (UNDP, RPA) -After the signing of the project document and the LPAC minutes, the

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	5.3) As the programme was expected to start on 1st May 2015 and that it is likely to start a month later, there should be flexibility to change the project end date by adding the one month.	implementation of the programme will start officially (UNDP/RPA/MOD) -The LPAC recommended to keep the starting date of 1st May 2015 consider revising the ending date when this will be required.



LPAC Decision: After reviewing the Project document page by page, the LPAC APPROVED the project document "Strengthening the Capacities of the Rwanda Peace Academy" and recommended to attach the signed LPAC minutes with the recommendations to the project document to inform project implementation.

Conclusions:

The representative from the Ministry of Finance and Economic Planning, Mr. Gerald Mugabe, thanked the Government of Japan for this support to the Rwanda Peace Academy since its establishment and stressed the Government commitment to achieving the expected results. He reiterated the fact that this project contribute to the priorities of the EDPRS2.

In this closing remarks, the UNDP Country Director thanked the Government of Japan for this invaluable support to the Government of Rwanda and hailed the good partnership between the Governments of Japan and Rwanda and the United Nations Development Programme.

Signatures by the Co-chairs:

Brig. Gen. Andrews Rwigamba, MoD:  Date: 4/6/2015
 Auke Lootsma, Country Director/UNDP:  Date: 1-6-2015

APPROVED BY: **Date:** 03/06/15


 Mr. Lamin M. Manneh
 UN Resident Coordinator/
 UNDP Resident Representative

